

## **Weekly Rehearsals**

The PA follows the Community Schools calendar rather than the Wake County Public Schools calendar. Rehearsals cancelled due to Community School closings will be published in the calendar on the PA website. **We do not necessarily observe WCPSS holidays or teacher workdays.**

## **Dress Rehearsals and Concerts**

**Membership in TYP, TYS, TYO, TYSO or TYJE is contingent on musician(s) being available to perform in all dress rehearsals/concerts for their ensemble listed below.**

**TYP Dress rehearsals: Nov 15, 2011, Dec 6, 2011 and April 24, 2012**

**TYP concerts: Nov 20, 2011, Dec 7, 2011 and April 29, 2012**

**TYS and TYO Dress rehearsals: Nov 21, 2011 and April 30, 2012**

**TYS and TYO Concerts: Nov 22, 2011 and May 1, 2012**

**TYSO Dress rehearsals: Nov 15, 2011 and April 10, 2012**

**TYSO Concerts: Nov 19, 2011 and April 15, 2012**

**TYJE Dress rehearsals: Oct 30, 2011 and Jan 8, 2012**

**TYJE Concerts: Nov. 6, 2010, Jan 14, 2012, and April 22, 2012**

## **Important contact information**

PA President, Kay Pellack	247-3642 Kay.Pellack@sas.com
PA Secretary, Eileen Hornbake	557-1810 ehornbake@earthlink.net
PA Treasurer, Anne Michalak	302-0979 aqm614@gmail.com
PA Artistic Director, Hugh Partridge	467-2727 mhpart@bellsouth.net
TYS Conductor, TBA	
TYO Conductor, Tim Kohring	931-4029, tim.kohring@gmail.com
TYO Assistant Conductor, TBA	
TYSO Conductor, Marta Findlay-Partridge	460-7831 marmiles@bellsouth.net
TYJE Director, Dr. Gregg Gelb	770-0349 gg@windstream.net
Executive Director, Margaret Partridge	919-645-8434 afm500@bellsouth.net

### **The Philharmonic Association, Inc.**

**110 S. Blount Street**

**Raleigh, NC 27601**

**919-645-8434**

**<http://www.philharmonic-association.org>**



## **PHILHARMONIC ASSOCIATION, INC.**

### **Parent Handbook 2011-12**

#### **I. Philharmonic Association Mission Statement**

The mission of the Philharmonic Association (PA) is to provide an opportunity for young musicians to learn, understand, and perform great symphonic and jazz music, to provide professional training to promote the students' participation in and lifelong understanding and love of great symphonic and jazz music, and to increase family awareness and community interest to ensure continuing appreciation of, participation in, and financial support of these musical activities.

#### **II. Brief History and Description of the Organization**

In early 1988, 35 high school age musicians from around the Triangle decided to form a youth orchestra. Their parents subsequently formed the PA to sponsor the new orchestra, named the Triangle Youth Philharmonic (TYP). In 1995, in response to the needs in the community for a second youth orchestra, the Triangle Youth Symphony was formed (TYS). For the 2000-01 season yet a third orchestra was started, the Triangle Youth Orchestra (TYO), and in 2005 the PA added a jazz group, the Triangle Youth Jazz Ensemble (TYJE). The newest ensemble, the Triangle Youth String Orchestra (TYSO), was started in 2009 and has added a second group in 2010. Today, the PA serves over 350 young musicians annually. Since 1993, TYP has been the official youth orchestra of the North Carolina Symphony Orchestra and PA orchestras have enjoyed such privileges as performing under many of its conductors as well as sectional coaching by its members. Placement of musicians in each ensemble, except TYSO, as well as determination of seating assignments, is made following annual auditions held before each season. TYSO will have a seating audition during one of their rehearsals. The season begins in September and ends in May. Each ensemble performs a minimum of two concerts per season, in the fall and in the spring. Additional concerts may be scheduled as decided by the Artistic Director and the PA Board of Directors.

#### **III. Structure of the Organization**

The PA is incorporated as a non-profit organization 501(c)(3), governed by By-Laws, headed by a Board of Directors, and managed by an Artistic Director and Executive Director. The PA Board of Directors consists of the following elected officers: President, Vice-President, Secretary, Treasurer, and at least three Directors-at-Large, as well as the non-elected PA Artistic Director and the appointed President of the PA League. Members of the Board are selected by the outgoing Board and assume office on July 1 for three-year terms. The purpose of the PA board is to address issues involving all ensembles such as long-range planning, finances, facilities, fundraising, evaluation of program and staff, and community outreach. PA Board contact information can be found at the end of this handbook and parents are encouraged to communicate any concerns or suggestions at any time.

Many PA operations are performed by dedicated parent volunteers who form the Philharmonic Association League. Parents and guardians of musician members are automatically members of the Philharmonic Association League.

#### **IV. PA Finances**

The PA operates on a fee basis.. The annual fee for participation in TYP, TYS, TYO, and TYJE is \$240 for the first musician, \$430 for two musicians, and \$540 for three or more musicians from the same family. The annual fee for participation in our new ensemble, TYSO, will be an introductory price of \$195 since the expenses of a professional audition and concerts in Meymandi Concert Hall will not be incurred. The fee for a musician who participates for the season in a classical group and the jazz ensemble will be \$75 for the second group. *Inability to pay the fee will not prevent participation in one of the ensembles if the audition was successful, however, fee reduction is intended for cases of genuine hardship. **Documentation will be required for need-based financial aid.** Fees are waived or reduced for participants in the Free or Reduced-Price Lunch Programs.* Upon completion of a Financial Assistance Request Form, the Executive Director will discreetly address each case of hardship to reach a mutually agreeable solution. Fees are due by the first rehearsal of the season unless other arrangements have been made with the Executive Director. No musician shall be considered a member and be listed as such in our programs or web site unless they have paid the participation fee, or been granted a reduction or waiver.

Early in each season, the Board approves a draft budget prepared by the Executive Director. As a non-profit 501(3)(c) organization, participation fees only provide about 50% of the ensembles' many expenses. Donations are necessary to meet the approved budget. All donations to the PA beyond the seasonal participation fee are tax deductible. Donations may be made at any time, payable to the Philharmonic Association, and given to any Board member. Because the PA is a non-profit organization, many local companies have matching gift programs. Families of musicians are encouraged to check on the policy of their company, and take advantage of this program to help support the PA. Additional funding for the organization comes from sales of PA concert tickets, concert DVDs and CDs, T-shirts, polo shirts, grants, foundations, and corporate donations.

#### **V. Expectations of Musicians**

The PA has established attendance, dress, and behavior guidelines for the members of each ensemble as outlined in the Musicians' Handbook. Parents are expected to read the Musician's Handbook and encouraged to review it with their children.

#### **VI. Philharmonic Association League (PAL)**

Successful youth music ensembles must have the support and participation of the parents and guardians of its musician members. The Philharmonic Association League (PAL), through volunteer efforts, is a resource for the PA management and provides an avenue for communication of concerns and ideas. PAL was created to coordinate the necessary functions to assist and support the operations and activities of the PA. The PAL is headed by a President who is appointed by the PA Board of Directors, falls under the authority of the Executive Director, and serves on the Board of Directors. A PAL Vice-President shall be recommended by the PAL President and PA Executive Director to assist with PAL activities.

#### **The purpose of the Philharmonic Association League is to:**

1. Support the philosophy, goals and objectives of the PA and its ensembles.
2. Provide parents a means to provide input to the activities, policies and programs of the PA
3. Assist in the operations of the PA by providing volunteer support.
4. Promote and assist in maintaining a high quality musical group.

#### **Responsibilities**

The responsibilities of the Philharmonic Association League will be to:

1. Provide volunteer assistance and serve on committees of the PA League:
  - Audition Committee
  - Coat Check Committee
  - Photography/Video Committee
  - Ad Sales Committee
  - PA League Committee
2. Provide volunteer assistance and coordination in the operations of each PA ensemble, including Parent Coordinators, Attendance Volunteer, and set-up/tear-down of chairs and stands at weekly rehearsals.
3. Provide volunteer assistance at concerts.

#### **Membership**

The parents and/or guardians of each musician member will automatically become a member of the PAL. The PA depends heavily on its parent volunteers, and the PAL is an integral and essential part of the PA's success.

Parents/guardians are responsible for submitting the Volunteer Form annually at auditions, first rehearsals, and PAL meetings.

#### **Meetings**

The PAL will meet once during each semester in each ensemble. The first meeting shall be held at the beginning of the fall semester and shall generally explain and coordinate the PAL activities. The second meeting shall be held toward the end of the second semester to review the year and obtain feedback from parents concerning PAL activities.

The PAL Committee is a sub-committee of the PA Board and shall meet periodically. The Committee includes the PAL President, PAL Vice-President, Ensemble Coordinators, and other parent volunteers selected by the PAL President. The PA Executive Director shall also attend ex officio.